

Glass Badge will be expired on 31st March 2013

1st March 2013

Since J-PARC Users are registered as radiation workers each Japanese fiscal year (from April to March) at J-PARC, their registration will **expire on 31st March 2013**. And Current Glass badge must be **returned by 29th March**.

For registration from April of 2013, please read below;

Glass Badge registration <Case 1>

[Users who are currently using the Glass Badge and visit J-PARC in April]

1. Send e-mail

Please e-mail Users office by **15th March (Fri)** .

E-mail: j-uo@ml.j-parc.jp Title: "2013 Glass Badge application"

- ① Your name, ② Affiliation ③ The preferred date for watching DVD Safety course (about 30 minutes) should be noted in the mail.

2. Watch Safety course DVD and submit the registration form for renewal

<Implementation period: from 1st of April (Mon) to 30th of April (Tue)>

After attending the "Safety course", issuance of new Glass Badge is available. Send/bring "Radiation Worker Registration Form for Renewal (Japanese Fiscal Year 2013) [[Excel](#) / [PDF](#)]" to J-PARC Users Office.

* If you fail either to attend the safety course or to submit the form by 30th of April, Glass Badge will be dissolved.

Glass Badge registration <Case 2>

[New users who wish to visit J-PARC in April]

How to apply: Submit the form "Radiation Worker Registration Form" by **15th March**.

How to download the form: Log in the User Support System and go to left side of menu.

Click [Administrative Procedures for Visiting KEK/J-PARC] and [1. Administration relating to your visit], then find the format.

*If the form submission misses the deadline, Glass Badge issue will be delayed.

Glass Badge registration <Case 3>

[New users or Users who are currently using the Glass Badge and visit J-PARC in May]

Submit the new form "Radiation Worker Registration Form (Japanese Fiscal Year 2013)". The new form is downloadable via User Support System . The old form cannot be acceptable.

<For reference>

User Support System:

Go to Users Office Web (http://is.j-parc.jp/uo/index_e.html) and click [J-PARC Users and Visitors]

Radiation worker registration: http://is.j-parc.jp/uo/page_eng/exp/radiation_e.html

J-PARC Center Users Office

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