

Individual Dosimeter will expire on 31st March 2015

24 February 2015

Since J-PARC Users are registered as radiation workers each Japanese fiscal year (from April to March) at J-PARC, their registration will **expire on 31st March 2015**. And Current Individual Dosimeter must be **returned to Users Office by 31st March**.

For registration from April of 2015, please read below;

Individual Dosimeter registration <special version>

If you wish to use individual dosimeter in April consecutively from March, please follow the special procedure.

This is the special treat for the user who has a long beam time in April Continued from March. Please send an e-mail, then watch Safety course DVD and submit the registration form for renewal until the end of April.

1. Send e-mail

Please e-mail Users Office by **18th March (Wed)**.

E-mail: j-uo@ml.j-parc.jp Title: "April, 2015 Glass Badge application"

① Your name, ② Affiliation ③ The preferred date for watching DVD Safety course (about 30 minutes) should be noted in the mail.

2. Watch Safety course(*1) and submit the registration form(*2)

After completing above until the end of April, your Individual Dosimeter will be valid for one year.

Implementation period: from 1st of April (Tue) to 30th of April (Wed)

(*1) Please attend "Safety course" at J-PARC Users Office.

(*2) "Radiation Worker Registration Form (Japanese Fiscal Year 2015)"

Glass Badge will be revoked if you fail either to submit the form by 30th of April or to attend the safety course. **Please follow the normal procedure below to re-issue.**

Individual Dosimeter registration <normal version>

How to apply: Submit the form "Radiation Worker Registration Form (Japanese Fiscal Year 2015)" to J-PARC Users Office **until 2 weeks before your visit**.

How to download the form: Log in to the User Support System and go to left side of menu. Click [Administrative Procedures for Visiting KEK/J-PARC] and [1.Administration relating to your visit], then find the form.

Safety Training: Attend Safety Training on your first day of visit. Then you get Individual Dosimeter.

<For reference>

User Support System:

Go to Users Office Web (http://is.j-parc.jp/uo/index_e.html) and click [Login] to specify your purpose of visit.

Radiation worker registration: http://j-parc.jp/uo/page_eng/exp/radiation.html

J-PARC Center Users Office

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