

Visa Support

Required documents for Visa application is different depending on a travel purpose, a length to stay in Japan, and a nationality of the applicant. Please download the necessary forms, fill in, and send them to the Users Office if you need our support.

- ◆ [Work or Long-Term Stay \(Professor, Culture\)](#)
- ◆ [Short-Term Stay](#)
 - [Countries or Regions that require a visa](#) / [Countries or Regions do not require a visa to enter Japan](#)

Work or Long-term stay (a stay of over 90 days)

Required documents are as below.

1. **If you apply for visa, please contact your host researcher at J-PARC at first.**
2. To invite a researcher who requires a visa, the host researcher sends documents listed below to the Users Office 2-3 months ahead of visit.
 - [Certificate of Eligibility (CoE)]
Download a format here and fill in [Application for a Certificate of Eligibility](#).
The applicable format for each activity. Those who stay at J-PARC generally applies to the following qualifications.
Status of residence "Cultural activities": If you intend to carry out research activities without income.
Status of residence "Professor": If you intend to carry out research activities that involve employment.
The following items on the form must be filled in.
Form 1: 1-20 and Form 2: 21-24
 - One face photograph (40mmx30mm, within 6 months)
 - A certificate of cost burden
 - Read more at [General visa: Cultural activities](#) or [Working visa](#).
3. Host researcher in Japan prepare above documents and submit to the J-PARC Users Office.
In addition, if the applicant is a KEK user, host researcher submit [証明書交付願\(KEK\)](#).
Note: Contact us if you request for 受入予定証明書(KEK)
4. If the applications are appropriate, J-PARC Center will issue a [Certificate of Eligibility (for host organization)].
5. Submit [Certificate of Eligibility (for host organization)].
6. Submit to the nearest Japanese Embassy/Consulate General in your resident area for visa application.

Immigration Procedures (Immigration Bureau of Japan)

http://www.immi-moj.go.jp/english/tetuduki/index.html#sec_01

What is a residence card? (Immigration Bureau of Japan)

<http://www.immi-moj.go.jp/english/tetuduki/zairyukanri/whatzairyu.html>

Short-term stay (a stay of up to 90 days)

Please refer to the [Ministry of Foreign Affairs of Japan website](#) to check detailed visa application.

In case of a short-term stay, necessary forms differ depending on person's nationality.

<Countries or Regions that require a visa to enter Japan>



If the issuance is regarded as reasonable, "Letter of Guarantee" issued will be sent to you by post.

Then, go to the nearest Japanese Embassy/Consulate General in your resident area for visa application.

<Countries or Regions that do not require a visa to enter Japan>

Countries or Regions for Visa Exemptions

Visa is not required.

- Visa application form

[English \(PDF\)](#)

1. **If you apply for visa, please contact your host researcher at J-PARC at first.**

2. When you get approval from the person described in 1, can submit application form and required additional documents by one month prior to your visit.

- [Application for a Letter of Guarantee](#) (WORD)

Attachments:

- One copy of passport (with page printed passport number and applicant's name)
- If your host researcher is KEK, ask him-her to submit [Application form of Visa for user](#) to UO.

➤ INVITATION LETTER

Please be sure to ask your host researcher at J-PARC to get issued invitation letter. Users Office does not issue invitation letter.

3. Users Office will send letter of guarantees to applicant. Applicant apply to Embassy or Consulate General in resident country. [Visa Application Documents](#) and prescribed application in the Entrants, Returnees Follow-up System (ERFS) which your host researcher issued are required to attach.